COMPANY REGISTRATION NUMBER: SC365515 CHARITY REGISTRATION NUMBER: SC041414

Bute Community Land Company Company Limited by Guarantee Unaudited Financial Statements 30 September 2020

Company Limited by Guarantee

Financial Statements

Year ended 30 September 2020

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 30 September 2020

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 September 2020.

Reference and administrative details

Registered charity name **Bute Community Land Company**

Charity registration number SC041414

Company registration number SC365515

Principal office and registered 14 Victoria Place, High Road

office

Port Bannatvne

Isle of Bute PA20 0LH

The trustees

J. Reid

D. P. Vincent

R. Mulholland

I. Carmichael

Martin J Caitlin

Alexander T Davey Sophie J A Wallace

Richard D Whitcomb

(Retired 1 January 2020)

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 30 September 2020

Structure, governance and management

Governing Document

Bute Community Land Company is a limited company, limited by guarantee, governed by its Memorandum and Articles of Association. The original document created on incorporation was amended on 2nd May 2010 to accord with its charitable objectives.

Appointment and Training of Board Members

Membership of the group is open to all residents of the Isle of Bute registered on the electoral roll. The membership elects a Board of Directors who are responsible for the management of the group's assets and income. The Board meet regularly to manage and direct the affairs of the group.

The Directors of Bute Community Land Company are also charity Trustees for the purposes of charity law and are elected in accordance with the Memorandum and Articles of Association.

The Board may appoint co-opted members, being individuals, institutions or organisations which support the objectives of the group. Other individuals, charitable bodies, and commercial bodies may be invited to become associates of the group.

The Board consists of voluntary trustees who bring a diversity of experience from business and charity work. Where required the group undertakes training for trustees to ensure that they are aware of the responsibilities of trustees, the organisational structure and financial position of the group and its future plans and objectives.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 30 September 2020

Objectives and activities

Bute Community Land Company has been formed to benefit the community of the Isle of Bute as defined by all postcode units within postcode district PA20, with the undernoted objectives to be exercised following the principles of sustainable development (where sustainable development means development which meets the needs of the present without compromising the ability of future generations to meet their own needs).

The charitable objectives of Bute Community Land Company are:-

To manage community land and associated assets for the benefit of the community and the public in general.

To provide, or assist in providing recreational facilities, and/or organising recreational activities, which will be available to members of the community and the public at large with the object of improving the conditions of life of the community.

To advance the education of the community in regard to its environment, culture, heritage and history.

To advance environmental protection or improvement including preservation, and conservation of the natural environment, the maintenance, improvement or provision of environmental amenities for the community and/or the preservation of buildings or sites of architectural, historic or other importance to the community.

Volunteers

The group acknowledges the significant assistance provided during the year by volunteers, who assisted in the operation of the charity and raising public awareness of its objectives.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 30 September 2020

Achievements and performance

The principal activities of the Company in the period under review were:

Despite the challenges presented by the COVID-19 pandemic and the subsequent lockdown responses in the second half of the year, the Company delivered several notable achievements. The Company delivered - with support from Highlands and Islands Enterprise (HIE) - a Forest Development Plan which sets out proposals for phased management and harvesting of the plantation timber and which sets out ways to further support community engagement activity. Parts of the HIE supported plan also covered volunteer engagement and income generation. The Forest Development Plan follows on from Company learning visits in the previous year, and from continued involvement with A Wood of Our Own (AWOOO), led by the Community Woods Association, the network for Community Forest in Argyll and Bute.

Implementation of the Forest Development Plan was inevitably slowed by the COVID-19 outbreak. Nonetheless, the Company is aware of the great benefits of the outdoors for physical and mental health, and so has used the time to put in place measures to strengthen the use of the Forest by the community and community groups. Moss Wood has continued to be used by Branching Out, the Mental Health charity, both prior to pandemic-related restrictions, and after, where restrictions have allowed. The Woodlanders volunteers have continued their access improvement works, including linking the Poetry Trail to the West Island Way west of Moss Wood.

Importantly, the Company secured Paths for All funding to initiate path improvements at the north end of Moss Wood, to connect what is hoped will become a site for accommodation huts for rent. Parking improvements on the shore side at Moss Wood have also been completed.

The Company hosted the annual AWOOO event during the year, inviting groups to a morning information session held at Colintraive Village Hall with an afternoon site visit to Moss Wood. Ongoing management of the SSSI Old Oak Woodland continues, including deer management, and a new path has been created and signposted to the Balkanailly settlement, partly to reduce use of the existing path alongside the Burn, which can be somewhat waterlogged after heavy rain.

Financial review

Reserves Policy

The Unrestricted reserves as of 30 September 2020 are £24,646. The charity's policy is to have reserves equal to approximately 3 months operating costs to cover their commitments as they fall due. 3 months worth of costs based on current expenditure levels would equate to around £1,000. The Trustees therefore currently hold reserves above their target.

Plans for future periods

Following the HIE funded Forest Development Plan, HIE are keen to support off-grid accommodation huts at Moss Wood and at the time of writing, funding for this project has been secured and preparatory works are underway. HIE have also indicated support for related improvement works including path access, community infrastructure and funding for new facilities and activities, including bicycle hire. The Company are also actively now engaged with Bute Estate, the neighbouring landowner, with regards ways to work collaboratively on timber harvesting, given the Company's timber has reached maturity.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) (continued)

Year ended 30 September 2020

The trustees' annual report and the strategic report were approved on 18 March 2021 and signed on behalf of the board of trustees by:

J. Reid Trustee

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Bute Community Land Company

Year ended 30 September 2020

I report on the accounts of the charity for the year ended 30 September 2020 which are set out on pages 1 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1. which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J.R.B. Ross B.A., C.A, Chartered Accountant 45 High Street Rothesay PA20 9AU

18 March 2021

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 30 September 2020

			2020		2019
	Note	Unrestricted funds £	Restricted funds	Total funds	Total funds £
Income and endowments Donations and legacies Other trading activities Investment income	5 6 7	1,125 900 27	- - -	1,125 900 27	10,196 2,000 29
Total income		2,052	_	2,052	12,225
Expenditure Expenditure on charitable activities Total expenditure	8,9	5,984 5,984		5,984 5,984	3,088
rotal experience		====		===	
Net losses on investments	11	_	_	-	(1)
Net (expenditure)/income and net movement in funds		(3,932)		(3,932)	9,136
Reconciliation of funds Total funds brought forward		28,578	402,484	431,062	421,926
Total funds carried forward		24,646	402,484	427,130	431,062

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Company Limited by Guarantee

Statement of Financial Position

30 September 2020

		2020	2019	
	Note	£	£	£
Fixed assets Tangible fixed assets	16		408,472	409,448
Current assets Cash at bank and in hand		19,558		22,514
Creditors: amounts falling due within one year	18	900		900
Net current assets			18,658	21,614
Total assets less current liabilities			427,130	431,062
Net assets			427,130	431,062
Funds of the charity				
Restricted funds			402,484	402,484
Unrestricted funds			24,646	28,578
Total charity funds	19		427,130	431,062

For the year ending 30 September 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in guestion in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 18 March 2021, and are signed on behalf of the board by:

J. Reid Trustee

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 30 September 2020

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is 14 Victoria Place, High Road, Port Bannatyne, Isle of Bute, PA20 0LH.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Significant judgements The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

There have been not significant judgements made by management in the process of applying the entity's accounting policies.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

There are no material assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 30 September 2020

3. Accounting policies (continued)

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 30 September 2020

3. Accounting policies (continued)

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
 activities that further its charitable aims for the benefit of its beneficiaries, including those
 support costs and costs relating to the governance of the charity apportioned to charitable
 activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Plant & Machinery - 20% reducing balance

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 30 September 2020

3. Accounting policies (continued)

Investments (continued)

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 30 September 2020

3. Accounting policies (continued)

Financial instruments (continued)

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Limited by guarantee

Bute Community Land Company is a company limited by guarantee and therefore does not have share capital.

5. Donations and legacies

	Donations	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
	Donation - Bute Forest Ltd Other Donations Grant - Argyll & The Isles Grant - Argyll & Bute Co Grant - Scottish Community Paths for All	- - - 1,125 1,125	- - - - 1,125 1,125	7,687 9 800 1,000 700 — 10,196	7,687 9 800 1,000 700 — 10,196
6.	Other trading activities				
		Funds £	Total Funds 2020 £	Funds £	Total Funds 2019 £
	Rental Income	900	900	2,000	2,000
7.	Investment income				
		Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
	Bank Interest	<u>27</u>	<u>27</u>	<u>29</u>	<u>29</u>

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 30 September 2020

8. Expenditure on charitable activities by fund type

	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2020	Funds	2019
	£	£	£	£
Unrestricted Funds	4,263	4,263	1,632	1,632
Support costs	1,721	1,721	1,456	1,456
	5,984	5,984	3,088	3,088

9. Expenditure on charitable activities by activity type

	Activities			
	undertaken		Total funds	Total fund
	directly Sup	port costs	2020	2019
	£	£	£	£
Unrestricted Funds	4,263	737	5,000	2,187
Governance costs	_	984	984	901
	4,263	1,721	5,984	3,088

10. Analysis of support costs

	Unrestricted Funds £	Total 2020 £	Total 2019 £
Communications and IT	105	105	95
Governance costs	984	984	901
Bank Charges	32	32	60
Travel Costs	600	600	400
	1,721	1,721	1,456

11. Net losses on investments

	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2020	Funds	2019
	£	£	£	£
Gains/(losses) on investments in group undertakings	_=		(1)	(1)

12. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation of tangible fixed assets	976	1,219

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 30 September 2020

13. Independent examination fees

	2020	2019
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	804	804

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

2020	2019
£	£

The average head count of employees during the year was Nil (2019: Nil).

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Development		Plant &	
	Land	Costs	Machinery	Total
	£	£	£	£
Cost At 1 October 2019 and				
30 September 2020	346,391	58,179	29,735	434,305
Depreciation				
At 1 October 2019	_	_	24,857	24,857
Charge for the year	_	_	976	976
At 30 September 2020			25,833	25,833
At 00 Ocptember 2020				
Carrying amount				
At 30 September 2020	346,391	58,179	3,902	408,472
At 30 September 2019	346,391	58,179	4,878	409,448
·				

17. Investments

	l otal £
Carrying amount At 30 September 2020	_
At 30 September 2019	

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 30 September 2020

17. Investments (continued)

All investments shown above are held at valuation.

18. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals and deferred income	900	900

19. Analysis of charitable funds

Unrestricted funds

Unrestricted Fund	At 1 October 2019 £ 28,578	Income £ 2,052	Expenditure £ (5,984)	Gains and 30 losses £	At September 2020 £ 24,646
Unrestricted Fund	At 1 October 2018 £ 19,442	Income £ 12,225	Expenditure £ (3,088)	Gains and 30 losses £ (1)	At September 2019 £ 28,578
Restricted funds	Λ.				A 4
Argyll & Isles Development Costs Rhubodach Forest Capital Fund Miscellaneous Fund	At 1 October 2019 £ 1,105 52,552 348,827 402,484	Income £ - - - -	Expenditure £	Gains and 30 losses £	At September 2020 £ 1,105 52,552 348,827 ————————————————————————————————————
Argyll & Isles Development Costs Rhubodach Forest Capital Fund Miscellaneous Fund	At 1 October 2018 £ 1,105 52,552 346,391 2,436 402,484	Income £ - - - -	Expenditure £ - - -	Gains and 30 losses £	At September 2019 £ 1,105 52,552 346,391 2,436 402,484

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 30 September 2020

20. Analysis of net assets between funds

	Unrestricted	Restricted	Total Funds
	Funds	Funds	2020
	£	£	£
Tangible fixed assets	9,529	398,943	408,472
Current assets	16,017	3,541	19,558
Creditors less than 1 year	(900)	_	(900)
Net assets	24,646	402,484	427,130
	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
Tangible fixed assets	10,505	398,943	409,448
Investments	40.070	0.544	
Current assets	18,973	3,541	22,514
Creditors less than 1 year	(900)		(900)
Net assets	20 570	100 101	404.000
1101 000010	28,578	402,484	431,062